Make Ready Checklist

(PROPERTY NAME)

# Apartment \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

# Entrance

1. **Door must close and latch securely and freely (must close and latch on its own in cases where there is spring hinges or door closers), doorbell, locks, knobs, stoppers and peep holes operational, signs of deteriorated seals:**

[ ]  Repairs needed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[ ]  No Deficiencies [ ] Not Applicable [ ]  Work completed

1. **Carpet/Tile:**

 [ ]  Repairs needed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 [ ]  No Deficiencies [ ] Not Applicable [ ]  Work completed

1. **Carpet Cleaned and/or Tile Properly Stripped/Waxed:**

[ ]  Correction needed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [ ]  Work completed

1. **Sprinkler heads must be free of paint and obstruction:**

[ ]  Repairs needed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[ ]  No Deficiencies [ ] Not Applicable [ ]  Work completed

1. **Base boards and floor tiles – Damaged/missing/pulling away from the wall:**

[ ]  Repairs needed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[ ]  No Deficiencies [ ] Not Applicable [ ]  Work completed

1. **Light fixtures - Damaged inoperable, missing bulbs, cracked or missing lenses and covers:**

[ ]  Repairs needed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[ ]  No Deficiencies [ ] Not Applicable [ ]  Work completed

1. **Electrical outlets and switches – must be operable, free of paint and not cracked, damaged or missing covers:**

[ ]  Repairs needed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[ ]  No Deficiencies [ ] Not Applicable [ ]  Work completed

1. **Breaker panel - must close and secure, no missing or damaged breakers, no exposed wires, no gaps between breakers:**

[ ]  Repairs needed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[ ]  No Deficiencies [ ] Not Applicable [ ]  Work completed

# Utility Room/ Closet

1. **Door – closes and latches properly:**

[ ]  Repairs needed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[ ]  No Deficiencies [ ] Not Applicable [ ]  Work completed

1. **Carpet/Tile:**

 [ ]  Repairs needed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 [ ]  No Deficiencies [ ] Not Applicable [ ]  Work completed

1. **Carpet Cleaned and/or Tile Properly Stripped/Waxed:**

[ ]  Correction needed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [ ]  Work completed

1. **Sprinkler heads free of paint and obstruction:**

[ ]  Repairs needed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[ ]  No Deficiencies [ ] Not Applicable [ ]  Work completed

1. **Base boards or floor tiles - damaged or missing:**

[ ]  Repairs needed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[ ]  No Deficiencies [ ] Not Applicable [ ]  Work completed

1. **Electrical outlets and switches – must be operable free of paint and not cracked, damaged or missing covers:**

[ ]  Repairs needed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[ ]  No Deficiencies [ ] Not Applicable [ ]  Work completed

1. **Light fixture(s) - damaged inoperable, missing bulbs, cracked or missing lenses and covers:**

[ ]  Repairs needed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[ ]  No Deficiencies [ ] Not Applicable [ ]  Work completed

1. **Water heater: no signs of rust, leaks, exposed wires, loose or missing conduit, broken or missing pressure relief valve and piping and disconnect must be locked or zip tied:**

[ ]  Repairs needed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[ ]  No Deficiencies [ ] Not Applicable [ ]  Work completed

1. **Shelving – missing or damaged:**

[ ]  Repairs needed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[ ]  No Deficiencies [ ] Not Applicable [ ]  Work completed

# Kitchen

1. **Door – closes and latches properly:**

[ ]  Repairs needed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[ ]  No Deficiencies [ ] Not Applicable [ ]  Work completed

1. **Sprinkler heads free of paint and obstruction:**

[ ]  Repairs needed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[ ]  No Deficiencies [ ] Not Applicable [ ]  Work completed

1. **Base boards and/or floor tiles – damaged/missing/pulling away from wall:**

[ ]  Repairs needed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[ ]  No Deficiencies [ ] Not Applicable [ ]  Work completed

1. **Electrical outlets, switches – must be operable free of paint and not cracked, damaged or missing covers:**

[ ]  Repairs needed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[ ]  No Deficiencies [ ] Not Applicable [ ]  Work completed

1. **Light fixture(s) - damaged inoperable, missing bulbs, cracked or missing lenses and covers:**

[ ]  Repairs needed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[ ]  No Deficiencies [ ] Not Applicable [ ]  Work completed

1. **Refrigerator – damaged or cracked gaskets, damaged or missing shelving, crisper drawers, missing bulbs, loose or missing handles, signs of rust, temperature must be between 38 and 42 degrees in refrigerated compartment and 0 to 10 degrees in freezer compartment:**

[ ]  Repairs needed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[ ]  No Deficiencies [ ] Not Applicable [ ]  Work completed

1. **Stove – missing/ damaged drip pans, inoperable burner elements, bake element, and broiler element. Missing/ damaged control knobs, seals, shelves and signs of rust:**

[ ]  Repairs needed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[ ]  No Deficiencies [ ] Not Applicable [ ]  Work completed

1. **Range Hood – missing/ inoperable fan and light switch. Clean filter and no signs of rust or exposed wires:**

[ ]  Repairs needed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[ ]  No Deficiencies [ ] Not Applicable [ ]  Work completed

1. **Is fire stop current and properly installed:**

[ ]  Repairs needed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[ ]  No Deficiencies [ ] Not Applicable [ ]  Work completed

1. **Cabinets – Missing/ damaged knobs, hinges and tracks, all drawers must be operational. No damaged/ missing doors, peeling paint water stains, rotten wood:**

[ ]  Repairs needed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[ ]  No Deficiencies [ ] Not Applicable [ ]  Work completed

1. **Counter tops – Damaged surface, water damage, rotten wood, cuts and stains:**

[ ]  Repairs needed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[ ]  No Deficiencies [ ] Not Applicable [ ]  Work completed

1. **GFI’s – Test and reset. Free of paint and cracked plates:**

[ ]  Repairs needed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[ ]  No Deficiencies [ ] Not Applicable [ ]  Work completed

1. **Sink and faucet – No leaks from faucet or drains, No corrosion, No missing stoppers, clogged aerator or drain:**

[ ]  Repairs needed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[ ]  No Deficiencies [ ] Not Applicable [ ]  Work completed

# Dining/ Living Room

1. **Sprinkler heads free of paint and obstruction:**

[ ]  Repairs needed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[ ]  No Deficiencies [ ] Not Applicable [ ]  Work completed

1. **Base boards and/or floor tiles - damaged or missing:**

[ ]  Repairs needed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[ ]  No Deficiencies [ ] Not Applicable [ ]  Work completed

1. **Carpet/Tile:**

 [ ]  Repairs needed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 [ ]  No Deficiencies [ ] Not Applicable [ ]  Work completed

1. **Carpet Cleaned and/or Tile Properly Stripped/Waxed:**

 [ ]  Correction needed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [ ]  Work completed

1. **Electrical outlets, switches – must be operable free of paint and not cracked, damaged or missing covers:**

[ ]  Repairs needed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[ ]  No Deficiencies [ ] Not Applicable [ ]  Work completed

1. **Light fixture(s) - damaged inoperable, missing bulbs, cracked or missing lenses and covers:**

[ ]  Repairs needed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[ ]  No Deficiencies [ ] Not Applicable [ ]  Work completed

1. **Windows – Damaged/ broken glass, inoperable locks, torn or damaged screens and tracks must slide freely:**

[ ]  Repairs needed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[ ]  No Deficiencies [ ] Not Applicable [ ]  Work completed

1. **Air conditioning unit – Clean filters, Missing or damaged control knobs, sealed ducts, no rust, draining properly, no leaks:**

[ ]  Repairs needed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[ ]  No Deficiencies [ ] Not Applicable [ ]  Work completed

1. **Smoke Detector – No exposed wires, test for proper operation:**

[ ]  Repairs needed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[ ]  No Deficiencies [ ] Not Applicable [ ]  Work completed

# Bedroom

1. **Sprinkler heads free of paint and obstruction:**

[ ]  Repairs needed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[ ]  No Deficiencies [ ] Not Applicable [ ]  Work completed

1. **Baseboards or floor tiles - damaged or missing:**

[ ]  Repairs needed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[ ]  No Deficiencies [ ] Not Applicable [ ]  Work completed

1. **Carpet/Tile :**

 [ ]  Repairs needed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 [ ]  No Deficiencies [ ] Not Applicable [ ]  Work completed

1. **Carpet Cleaned and/or Tile Properly Stripped/Waxed:**

[ ]  Correction needed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [ ]  Work completed

1. **Electrical outlets, switches - must be operable free of paint and not cracked, damaged or missing covers:**

[ ]  Repairs needed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[ ]  No Deficiencies [ ] Not Applicable [ ]  Work completed

1. **Light fixture(s) - damaged inoperable, missing bulbs, cracked or missing lenses and covers:**

[ ]  Repairs needed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[ ]  No Deficiencies [ ] Not Applicable [ ]  Work completed

1. **Windows – Damaged/ broken glass, No broken sills to cause clouded windows, inoperable locks, torn or damaged screens and tracks must slide freely:**

[ ]  Repairs needed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[ ]  No Deficiencies [ ] Not Applicable [ ]  Work completed

1. **Smoke Detector – No exposed wires, test for proper operation:**

[ ]  Repairs needed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[ ]  No Deficiencies [ ] Not Applicable [ ]  Work completed

1. **Closet – doors must close properly, missing or damaged shelves, clothes rod and door knobs:**

[ ]  Repairs needed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[ ]  No Deficiencies [ ] Not Applicable [ ]  Work completed

# Bathroom

1. **Sprinkler heads free of paint and obstruction:**

[ ]  Repairs needed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[ ]  No Deficiencies [ ] Not Applicable [ ]  Work completed

1. **Base boards and/or floor tiles - damaged or missing:**

[ ]  Repairs needed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[ ]  No Deficiencies [ ] Not Applicable [ ]  Work completed

1. **Electrical outlets, switches - must be operable free of paint and not cracked, damaged or missing covers:**

[ ]  Repairs needed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[ ]  No Deficiencies [ ] Not Applicable [ ]  Work completed

1. **Light fixture(s) - damaged inoperable, missing bulbs, cracked or missing lenses and covers:**

[ ]  Repairs needed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[ ]  No Deficiencies [ ] Not Applicable [ ]  Work completed

1. **Tub – surface, signs of rust:**

[ ]  Repairs needed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[ ]  No Deficiencies [ ] Not Applicable [ ]  Work completed

1. **Shower Tiles – missing/ damaged grout, caulking and mildew damage:**

[ ]  Repairs needed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[ ]  No Deficiencies [ ] Not Applicable [ ]  Work completed

1. **Tub fixtures – signs of leaks, drip, corrosion and missing or damaged stopper, missing/ damaged shower rod, grab bars and soap dishes:**

[ ]  Repairs needed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[ ]  No Deficiencies [ ] Not Applicable [ ]  Work completed

1. **GFI’s – Test and reset to check for operation. Free of paint and cracked plates:**

[ ]  Repairs needed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[ ]  No Deficiencies [ ] Not Applicable [ ]  Work completed

1. **Sink and faucet – No leaks from faucet or drains, No corrosion, No missing stoppers, clogged aerator or drain:**

[ ]  Repairs needed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[ ]  No Deficiencies [ ] Not Applicable [ ]  Work completed

1. **Emergency pull cord/ call for aid – must be operational and hang no more than 18” from the ground:**

[ ]  Repairs needed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[ ]  No Deficiencies [ ] Not Applicable [ ]  Work completed

1. **Vanity – Damaged/ missing knobs, hinges doors, damaged/ stained/ chipped surfaces:**

[ ]  Repairs needed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[ ]  No Deficiencies [ ] Not Applicable [ ]  Work completed

**Maintenance Inspection: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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 Sign Date

**Inspected By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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 Sign Date

**Final Inspection By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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 Sign Date